

Southfields Primary School

Full Governing Body Meeting

15th July 2029 at 6.45 pm



Agenda

Item	Issue	Lead																
1.0	<p>Welcome and apologies All participants to be made aware that this ‘virtual’ meeting will be recorded to aid the Clerk with accurate note-taking.</p> <p>All participants to confirmed that they are in a room on their own or somewhere they cannot be heard.</p>	Chair	6.45															
3.0	Declaration of interest	Chair																
4.0	Minutes of the last meeting 17th June 2020	Chair																
4.1	<p>Matters arising from the minutes carried over from 15th May</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 55%;"></th> <th style="width: 30%; text-align: center;">Progress</th> </tr> </thead> <tbody> <tr> <td>Matters Arising</td> <td>Action the Headteacher to send an overview of the sunshine project to Brian Rush.</td> <td></td> </tr> <tr> <td>5.8</td> <td>Action Chair of Governors to write a letter of thanks to site manager and staff who have worked hard to ensure that pupil resources have been well organised.</td> <td></td> </tr> <tr> <td>5.13</td> <td>Action Headteacher to meet with School Business Manager and Chair of Finance to answer specific finance questions</td> <td></td> </tr> <tr> <td>5.23</td> <td>Action Stanground y6 transition to be discussed at the next re-opening committee meeting.</td> <td></td> </tr> </tbody> </table>			Progress	Matters Arising	Action the Headteacher to send an overview of the sunshine project to Brian Rush.		5.8	Action Chair of Governors to write a letter of thanks to site manager and staff who have worked hard to ensure that pupil resources have been well organised.		5.13	Action Headteacher to meet with School Business Manager and Chair of Finance to answer specific finance questions		5.23	Action Stanground y6 transition to be discussed at the next re-opening committee meeting.			6.50
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5.0	Heads Report 2020 End of Year	Head	6.55															

6.0	Safeguarding annual report	Head	7.10
7.0	SEND annual governors report	Head	7.20
8.0	RSE (relationships and sex education) update	Head	7.30
9.0	Data summary to date	Head	7.40
11.0	Staffing Structure 2020-21	Head	8.00
10.0	Proposed meeting dates 2020-21	Clerk	8.10
11.0	A.O.B Southfields Governors Services and Clerking 2020.21	Chair	
12.	Date of the next meeting Tuesday 22 September 2020 (5pm)		8.20