

# Southfields Primary School

## Full Governing Body Meeting

**15<sup>th</sup> January 2020 at 6 pm**



### Agenda

Item	Issue	Lead	Indicative Timings
1	<b>Welcome and apologies</b>	Chair	6.00
2	<b>New Governor appointment (Jo Cook)</b>	Chair	
3	<b>Declaration of interest</b>	Chair	
4	<b>Minutes of the last meeting 17<sup>th</sup> October 2019</b>	Chair	6.05
5	<b>Matters arising from the minutes</b>		
		<b>Owner</b>	<b>Completion by</b>
			<b>progress</b>
2.5	<b>Action</b> Jonathan Lewis to email presentation to Headteacher for distribution on the G drive.	Headteacher	December 11 <sup>th</sup> 2019
3.1	<b>Action</b> Those Governors not present to complete pecuniary interest forms by next to FGB.	Natalie Lumb Jeremy Lumb.	December 11 <sup>th</sup> 2019
6.1	<b>Action</b> Clerk to investigate the process for re-appointment of local Authority Governor by next FGB.	Clerk	December 11 <sup>th</sup> 2019
7.1	<b>Action</b> Chair of Governors to ensure that the new governor onboarding process is completed for the next full Governing body meeting.	Chair of Governors	December 11 <sup>th</sup> 2019
10.3	<b>Action</b> Chair of Governors to ask Jez Lumb if he is willing to Chair Performance Review Committee	Chair of Governors	December 11 <sup>th</sup> 2019
10.6	<b>Action</b> Headteacher to confirm the cut-off date for Salary review panel meeting.	Headteacher	October 18 2019
13.4	<b>Action</b> the Head boy and girl, along with the school council	Headteacher	December 11 <sup>th</sup> 2019

		members to be invited to attend an early meeting prior to the spring term Governing body meeting to meet with the Governors.			
	14.3	<b>Action</b> Chair of Governors to contact Governors to determine preference for joining Development groups before next FGB.	Chair of Governors	November 5 <sup>th</sup> 2019	
	15.0	<b>Inclusion update</b> <b>Action</b> inclusion update to be included at next FGB.	Headteacher	December 11 <sup>th</sup> 2019	Agenda item
	17.1	<b>Action</b> minutes from the Performance Management Committee to be included at next FGB	Clerk	December 11 <sup>th</sup> 2019	complete
	18.1	<b>Action</b> Governors to respond to 2 Eskimos activate registration email.	All Governors	November 5 <sup>th</sup> 2019	
6	<b>For review</b>			All	6.15
	<ul style="list-style-type: none"> <li>● Prospectus 2020</li> <li>● Confidentiality policy</li> <li>● Children in care (Iac)</li> <li>● Asthma policy</li> <li>● Sex &amp; relationships policy</li> <li>● Complaints policy</li> </ul>				
7	<b>Headteacher's report</b>			Head	6.25
8	<b>Inclusion Update</b> , review and debate concerning behaviour policy and the management of problem children and families.			Sharon Payne/ Head	7.05
9	<b>Pupil Premium Report</b>			Deputy Head	7.20
10	<b>Quality Mark &amp; Public Sector Equality Duty.</b>			Head	7.35
11	<b>January Ski Trip</b> - Briefing on arrangements			Deputy Head	7.45
11	<b>Any other business –</b> <i>Examples of children's work from the ARE cohort will be available for Governors to review before or after the meeting.</i>			Chair	8.00
12	<b>Confirm date of next meeting 11<sup>th</sup> March.</b>			Chair	