

Southfields Primary School
Full Governing Body Meeting
17th October 2019 at 6pm



Agenda

Item	Issue	Lead	timings
1	Welcome and apologies	Head	6.00 pm
	Lesley Kelly and Jon Lewis - benefits of staying with the LA		45 minutes
2	Declaration of interest <i>2.1 Annual review of Governing Body register of pecuniary interests (governors to complete & sign form at the meeting)</i> <i>2.2 Pecuniary interests relevant to this meeting</i>	Clerk	6.45
3	Election of Chair <i>Nominations to be given at the meeting</i>	Clerk	6.50pm
4	Election of Vice Chair <i>Nominations to be given at the meeting</i>	Chair	6.55 pm
5	Election of new Governors Liam Boyle (Coopted)	Chair	7.00 pm
6	Review Standing Orders of the FGB	Chair	7.05 pm
7	Review Governors' Code of Practice	Chair	7.10pm
8	Governance 2019-20 <i>7.1 Confirm timings of committee meetings</i> <i>7.2 Decide committee members and Chairs for the Finance & Resources Committee and Performance Monitoring Committee</i> <i>7.3 Agree terms of reference for each committee</i> <i>7.4 Confirm Link Governors and Governor/Class allocations</i> <i>7.5 Appoint governors to:</i> <i>Salary review committee;</i> <i>Pay appeals committee;</i> <i>Staff disciplinary committee;</i>	Chair	7.30 pm

	<i>Headteacher Performance Review Committee</i>												
9	Review of Delegation Planner for FGB		Chair	7.50 pm									
10	Governors' Prevent Duty Audit		Head	7.55 pm									
11	Minutes of the last meeting (10th July 2019)		Chair	8.05 pm									
12	Matters arising from the minutes		Chair	8.05pm									
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13	Headteachers report		Head	8.10 pm									
14	Inclusion update		Head	8.30 pm									
15	Annual safeguarding report to include Keeping Children Safe in education 2019		Head	8.35 pm									
16	Report back from the Performance Management Committee to include Reflections on 2018/19 statutory test results <i>Action FGB to consider the creation of a steering group consisting of finance and monitoring committee members to pursue a line of enquiry.</i>		Jez Lumb	8.40 pm									
17	School development plan – review priorities and targets. <i>Taking into account the new Ofsted inspection framework and our performance in statutory tests.</i>		Head	8.50 pm									
18	Policies for review <ul style="list-style-type: none"> ● <i>Medical Needs</i> ● <i>Safeguarding.</i> 		Head	9.00 pm									

	<ul style="list-style-type: none"> • <i>Gifts and hospitality</i> 		
19	Any other business – <i>to be notified to the Chair before the meeting</i>	Chair	9.05 pm
20	Confirmation of the next meeting. Wednesday December 11 th 2019	Chair	9.10 pm