

Southfields Primary School

Finance & Resources Committee Meeting

27th June 2018 at 6.00pm



Agenda

Item	Issue	Paper	Lead
1	Welcome and apologies		Chair
2	Declaration of interest		All
3	Agree Minutes of last Finance Committee meeting (21/02/18)	Attached	Chair
4	Matters arising		Chair
5	Finance: 5.1 Budget update 5.2 N.I contributions for support staff 5.3 Pupil premium/sports funding: 5.3.1 Audit and actions to date	Attached Attached	School Business Manager / Head
6	Financial benchmarking	Attached	School Business Manager / Head
7	Progress with preparing for GDPR 7.1 Governors to receive school email account details 7.2 GDPR policy	To follow	School Business Manager / Head
8	Personnel update		Head
9	EPM Personnel Committee Audit		Chair
10	Governor visits 10.1 Finance health check – Natalie Lumb 10.2 Governor visit forms		All
11	Governor training 11.1 Safer recruitment training – feedback from Natalie and Brian	Attached	All
12	Premises report: <i>Governors would like to discuss accessibility of the school in terms of locked doors and key holders</i>	Attached	Head
13	Health and safety report		Head
14	Policies for review 13.1 Accessibility plan	Attached	Head
15	Any other business		Chair
16	Confirm date of next meeting		Chair